



2024 ANNUAL REPORT



President's Report

March 2024

Dear Members of the Northeast Regional Honors Council,

Welcome! We gather in Albany, NY for our annual Conference. This year we have close to, if not over, 400 participants, a strong endorsement of our enduring commitment to providing an inclusive platform for students to present their scholarly research, creative work, and co-curricular honors endeavors in a welcoming and professional venue, while network with peers. We are confident that attendees will be quite pleased with this year's array of events, speakers, networking opportunities, and new initiatives.

The Executive Board has continued to focus upon enhancing its operations and responsiveness to the NRHC membership. We receive your feedback graciously and make every attempt to continue to be responsive to the expressed needs of members. In an era when honors program budgets are constrained, we are committed to enhancing the value of your annual membership by offering incentives that encourage participation like our awards, scholarships, and sponsorships to keep costs down. Our evolving collaborations with our five sister regional honors organizations and the National Collegiate Honors Council (NCHC) also offer opportunities for all members to participate at various levels of commitment and expertise.

Finally, we deeply appreciate and depend upon your continued support, substantive feedback, and enthusiastic engagement on our committees.

Welcome to Albany as we explore the Intersections of Thought and Technology.

Warm Regards

Marcella McCoy-Deh, Ph.D.

President and 2024 Conference Co-Chair

Business Meeting Agenda



NRHC Business Meeting @ Northeast Regional Honors Council Conference
Albany, New York
Sunday, April 7, 2024

Establish Quorum

Welcome and Call to Order	Darryl Peterkin
Approval of Fall 2023 Business Meeting Minutes	Kathryn MacDonald

Reports of Officers and Board Members

President's Report	Marcella McCoy-Deh
Executive Treasurer's Report	Michael Tasto
Executive Secretary's Report	Kathryn MacDonald
Web Coordinator Report	Tanya Radford
2024 Conference Report	Zachary Aidala
Faculty Representatives Report	Gwen Kay and Amy McMillan
Student Representatives Report	Olivia Gage and Hans Mach
Report on NRHC Journal – <i>Illuminate</i>	Kathryn MacDonald

New Business

Spring 2024 NRHC Board Elections	Kathryn MacDonald
Theme & Planning for #NRHC2025	Zachary Aidala & Jessica McCort
NRHC Member Involvement	Marcella McCoy-Deh & Zachary Aidala
Future Conference Sites	Michael Tasto
Constitutional Amendments Discussion	Marcella McCoy-Deh
Other Business	Open Forum

Adjournment

Fall 2023 Business Meeting Minutes



NRHC Business Meeting Minutes
National Collegiate Honors Council Conference
Chicago, Illinois
Thursday, November 9, 2023 – 5:00 PM in Chicago 10

Establish Quorum

Welcome and Call to Order Marcella McCoy Deh

- The meeting was called to order by Marcella McCoy-Deh at 5:13 p.m.

Approval of Spring 2023 Business Meeting Minutes Kathryn MacDonald

- Marcella reminded everyone that the minutes were sent out last week as part of a packet via email and posted to nrhchonors.com.
- Irina Ellison, Mercy College motioned to approve. Tanya Radford, Dominican University New York seconded.
- There was no discussion.
- All in room approved; no opposition or amendments.

Officer and Board Member Reports

President's Report Marcella McCoy Deh

- Marcella reviewed the main details of our 2023 Conference in Pittsburgh, PA. Some of the most notable things were the standing-room only Author Talk with Brian Broome. The Thursday evening events were very successful. Our CAT excursions were excellent despite the weather with CAT Speaker Dr. Tom Morton. We also had Make a Difference Community Engagement opportunities (Veteran's Breakfast Club and Be the Match). The Friday Evening Art Show and Expo were respectably attended prior to the banquet. Tony Norman, journalist, gave our keynote address. That evening was the Open Mic Night. Presentations were on Day 3. The students enjoyed their gala that evening. On Day 4, we ended with posters and our Awards Ceremony.
- Marcella also pointed out some survey feedback—due to the increase in cost of travel, it really impacted our attendance to get to Pittsburgh easily and reasonably. We will keep this in consideration. Students don't want fish. This year's food options will be pre-selected

during registration. Faculty and staff are interested in more opportunities for more substantive networking and they want more like the Big Picture event on Thursday night.

Greetings from NCHC

- The meeting was briefly interrupted from our NCHC Executive Board members and the new Executive Director of NCHC, James Zebrowski. Susan Dinan, Adelphi University and Darryl Peterkin, Macauley Honors College as well as Conference Chair Eddie Weller said hello and extended greetings to the group.

Executive Treasurer's Report

Zachary Aidala on behalf of Mike Tasto

- Zachary Aidala read over Mike Tasto's report since he was not on site.
 - All taxes have been completed by an Accounting MS student and an Accounting Professor from SNHU.
 - Mike needs to apply for a NY State tax exempt form – for the Albany conference. (This saves us ~\$5,-\$7,000 in State and Local Taxes).
 - Mike included a list of schools that still have a remaining balance on their Rollover Account. They need to use it up this year!! Also included is a list of schools that registered for the conference but haven't paid the "Required" \$200 Institutional Dues.
 - From 25 schools we now have only 14 left. (This represents \$5,000 down to \$2,800 left to collect). So, it is substantial.
 - Some schools clicked on paying dues for 2023-2024 during last year's registration – but had not yet paid their 2022-2023 Dues. I applied those payments to their 2022-2023 Dues to keep them as current members.
 - During Registration this year, we will have an option for those schools who haven't yet paid 2022-2023 to pay it during their January – March registration and use their credit card. Only during registration will the use of credit cards be available. To keep it open outside of this time costs us ~\$500 extra for the year.
 - Sheraton – Pittsburgh sent us a refund (\$11,023) very quickly!! We normally overpay by sending in an estimated balance early, but then after our rebates end up with a credit.
 - Sheraton – Philadelphia (2022) finally refunded us \$6,840 – which was \$1,610 less than what they owed us!
- Zachary called a motion to accept the Treasurer's Report. Amy McMillan (Buffalo State University) motioned; Tanya Radford (Dominican University New York) seconded. The motion was accepted by all.

2023 Conference Report

Tanya Radford

- Tanya discussed her work with YesEvents. One of the things the board decided was to not pay for a conference app.

- 272 proposals were received for 2023 conference; 272 were accepted; 4% were withdrawn.
- There was an 8% drop in registration from 2022 to 2023.
- Tanya also reviewed the data of the conference:
 - Submissions by Presentation Type
 - Academic Panel: 47%
 - Poster: 33%
 - Roundtable: 12%
 - Art Gallery: 4%
 - Perf. Arts/Film Showcase: 3%
 - Idea Exchange: 1%
 - Submissions by Strand
 - Social Sciences: 24%
 - Mathematics, Sciences, & Health: 22%
 - History, Politics & Culture: 17%
 - Language, Literature & Philosophy: 9%
 - Business, Economics & Technology: 10%
 - Education: 7%
 - Media & the Arts: 4%
 - *Other 7%
 - (*Idea Exchange, Honors Ed & Practices, Art Gallery, Performing Arts Showcase)
 - 58 Schools were represented among conference attendees.
 - Registrant Attendee Type
 - First year 36 (9%)
 - Sophomore 61 (16%)
 - Junior 50 (13%)
 - Senior 135 (36%)
 - Faculty 58 (15%)
 - Administrator 26 (7%)
 - Other 14 (4%)
 - Dietary requests
 - No restrictions 81%
 - Vegetarian 7%
 - Vegan 1%
 - Kosher 1%
 - Gluten Free 2%
 - Other 8%
 - Iftar 5%

- Anne Marceus and Hans Mach introduced themselves as our in-person representatives. They also sent regards from our third student representative, Olivia Gage.
- Hans asked that everyone follow us on IG, X, and Facebook and to share with students.
- The students circulated a letter to those in attendance.
- Hans wants to host a live social media event to ask questions about NRHC and student events.
- Anne discussed the events:
 - Thursday – Karaoke Night
 - Friday – Game Night/Battle of the Colors
 - Saturday – Gala
- We are continuing to recruit students for the Student Activities Committee so they can become leaders and help the Student Reps with the event planning.
- Tanya jumped in to say that we have added an option in the CFP for students to identify if they are interested in potentially serving on the SAC through registration.

Faculty Representatives Report

Amy McMillan, Gwen Kay

- Amy McMillan delivered the report on behalf of the Faculty Representatives
- Amy mentioned that there was very poor attendance for Virtual Faculty Decompression Chambers, but they will try to do one more.
- The Faculty Reps will continue to moderate and guide conversation for the Big Picture Discussion (potentially on AI) for Thursday. The Consultants' Corner will still take place on Saturday and the Faculty Representatives are seeking roundtable presenters and volunteers.

Report on NRHC Journal – *Illuminate*

Kathryn MacDonald

- Kat gave the report on *Illuminate*, asking those in the room who engage with *Illuminate* to encourage and advocate students who are part of the process to follow through. There is data shared in the meeting materials – please review.
- Also, please take the *Illuminate* survey as we are hoping to reinvigorate energy in the journal as a lot of work falls to the editor-in-chief and volunteers on editorial board.
- The call for 2024 edition is open – the call stays open until May 19, 2024 and while the content can connect to the 2024 conference theme, it doesn't have to
- Another attendee noted that participation in editorial endeavors has been low – even in his experience running a magazine.

Sponsorships

Zachary Aidala on behalf of Chris Brittain

- Zak reported on behalf of Chris Brittain
 - Attend the NRHC Summer Planning Meeting and 2024 Conference
 - Create 2024 Sponsorship Package
 - Coordinate sponsorship outreach
 - Coordinate communication with new and former sponsors

- Plan 2024 Sponsorship and Exhibitor Fair
- Procure sponsors for all major conference events
- Coordinate site-selection and contract negotiation for 2025 conference
- Assist with conference set-up and behind-the-scenes trouble-shooting
- Goal: Raise \$20,000 in new sponsorships for 2024 conference
- Compensation: contingent on sponsorships raised, capped at \$5,000 per year.

New Business

NRHC Bylaws and Executive Board Structure

Zachary Aidala

- Zak framed some of the ideas that the NRHC Board has for amending aspects of our Board and Constitution. These items include:
 - Adding a Third Student Representative to the Board
 - Restructuring the 4-Year Vice President to Immediate Past President Cycle
 - Possibly eliminate Immediate Past President (meaning the term for a Vice President would be three years, cycling through Vice President, President-Elect, and President)
 - Adding a new board position (possibly a Publications Officer)
 - Adding Illuminate as a subcommittee to the Constitution's By-Laws
 - Removing term limits in positions like Executive Secretary, Executive Treasurer, and Web Coordinator
- The NRHC Board will host informational meetings and discussions in the upcoming weeks to fully get member feedback before drafting and formal language/proposals for these changes.
- Zak called for discussion:
 - Irina Ellison (Mercy University) said that eliminating the Immediate Past Present makes sense since the continuity in planning the conference won't be broken; she also said that removing term limits might make sense

Spring 2024 NRHC Board Positions and Elections

Zachary Aidala

- Open positions:
 - Vice President (1 position)
 - Faculty Representative (1 position)
 - Student Representative (2 positions)
 - Executive Treasurer (1 position)
- Reach out if you are interested in potentially running for election in the spring. Nominations are due in May and elections will be held before the end of June 2024.

Theme and Planning for NRHC 2024

Marcella McCoy Deh, Zachary Aidala

- Zak reviewed the materials posted for this meeting – he reviewed that the theme is inspired by the duality of technology
- Tanya noted that as of today we had 71 completed proposals in the CFP
- Registration and Hotel Block Open on January 15; Registration is still at \$325 Early Bird; Hotel is \$159 per night (reduced rate from 2023)
- Gretchen Soren – Keynote Speaker
- City as Text – Mayor Kathy Sheehan
- TBD – Author Talk – if you have ideas or even ways to reimagine our Thursday night kickoff, please let us know.

NRHC Member Involvement

Darryl Peterkin, Marcella McCoy Deh

- We have a number of committees that we are looking for volunteers. There is a survey that is active to accept volunteer applications to serve. The committees:
 - Membership Committee
 - Nominating Committee
 - Site Selection Committee
 - Conference Planning Committee
 - Diversity and Inclusion Committee
 - *Illuminate* Editorial Board
 - Peer Mentorship Program

Awards and Contests

Kathryn MacDonald

- Kat reviewed the awards and scholarships that will be available for this year. The applications and our website will open by January 2024. Opportunities include:
 - Minority Scholarship
 - Partners in the Parks Scholarships
 - Student of the Year
 - Honors Professional of the Year
 - Publications Contest

Future Conference Sites

Mike Tasto

- Marcella presented on behalf of Mike Tasto. We are currently looking at Arlington, VA or Baltimore, MD. We are awaiting responses from conference hotels in the area and we will keep the membership

Other Business

Open Forum

- April Patrick (FDU) asked if Ramadan activities will still be offered in 2024; Zak said yes and we are happy to get input from honors directors and faculty

- Berneice Braid came on behalf of Place as Text Institutes for faculty – one will be virtual and one will be in Albuquerque – please come to learn

Adjournment

Irina Ellison motioned to adjourn and all accepted the motion.

Executive Treasurer's Report

Northeast Regional Honors Council - Financial Report (April, 2024)

	2016	2017	2018	2019	2020	2021	2022	2023	2024
Conference Statistics:	Cambridge	Pittsburgh	Providence	Baltimore	Albany -CXL	Virtual	Philadelphia	Pittsburgh	Albany
Proposals	483	429	381	465	429	240	330	275	299
Accepted	385	358	325	411	404	240	330	275	298
Paid/Total Registrants	602	528	521	564	479	410	399	375	416
Rate of Accepted to Paid Reg.	1.564	1.475	1.603	1.372	1.186	1.708	1.209	1.364	1.396
Acceptance Rate	79.7%	83.4%	85.3%	88.4%	94.7%	100.0%	100.0%	100.0%	100.0%

	2016	2017	2018	2019	2020	2021	2022	2023	2024
Contracted Room Nights	Cambridge**	Pittsburgh	Providence	Baltimore	Albany	Virtual	Philadelphia	Pittsburgh	Albany
Rooms (Wed)	4	0	2	2	0	0	2	0	0
Rooms (Thurs)	187	148	158	200	0	0	137	153	163
Rooms (Fri)	212	160	180	225	0	0	186	160	201
Rooms (Sat)	187	152	165	200	0	0	159	154	193
Sub-Total	590	460	505	627	0	0	484	467	557

** Missing Cambridge Contract - projected = actual Pickup.

Addendum - Rooms (Wed)		2	0	0	0	0	0	0	0
Addendum - Rooms (Thurs)		58	48	23	0	0	0	0	0
Addendum - Rooms (Fri)		73	53	32	0	0	0	0	0
Addendum - Rooms (Sat)		54	41	32	0	0	0	0	0
Sub-Total	-	187	142	87	0	0	0	0	0
Total ROOM NIGHTS	590	647	647	714	0	0	484	467	557
80% Guarantee		518	518	571	0	0	440	400	440
Actual Pickup	590	609	604				484	467	557
Room Price		\$ 159	\$ 169	\$ 179	\$ -	\$ -	\$ 199	\$ 179	\$ 179
Hotel Room Revenue	\$ -	\$ 102,873	\$ 109,343	\$ 127,806	\$ -	\$ -	\$ 96,316	\$ 83,593	\$ 99,703

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Bank Balance	Gettysburg	Cambridge	Pittsburgh	Providence	Baltimore	Albany -CXL'd	Virtual	Philadelphia	Pittsburgh	Albany
Date	July 1, 2015	July 1, 2016	July 1, 2017	July 1, 2018	July 1, 2019	July 1, 2020	July 1, 2021	July 1, 2022	July 1, 2023	March 28, 2024
Balance	\$ 123,747	\$ 125,831	\$ 102,930	\$ 154,936	\$ 169,177	\$ 196,493	\$ 161,184	\$ 139,701	\$ 147,592	\$ 170,432

	2016	2017	2018	2019	2020	2021	2022	2023	2024
Profit/Loss:	Cambridge	Pittsburgh	Providence	Baltimore	Albany	Virtual	Philadelphia	Pittsburgh	Albany
Net Revenue			\$ 130,766	\$ 192,624	\$ 16,927	\$ 47,428	\$ 146,617	\$ 139,040	\$ 152,684
Total Expenses			\$ 107,985	\$ 166,169	\$ 61,350	\$ 53,145	\$ 140,113	\$ 125,851	\$ 131,546
Total Est. Profit/Loss			\$ 22,781	\$ 26,455	\$ (44,423)	\$ (5,717)	\$ 6,504	\$ 13,189	\$ 21,138

Note: The Conf. Registration Fee is an Average. Most pay \$325, but late registrations pay more, and we have others that are *free.

(*Free = Minority Scholarships, 10/20th registrant free, honorary-guest registrations, sponsors, and speakers.)

(Also, 2024 includes speakers and sponsors as well. So we have 373 paid registrations with 43 that are free - indicated above.)

	2016	2017	2018	2019	2020	2021	2022	2023	2024
Revenue:	Cambridge	Pittsburgh	Providence	Baltimore	Albany - Actual	Virtual	Philadelphia	Pittsburgh	Albany
Conf. Registration Fee	\$ 225	\$ 225	\$ 230	\$ 295	Avg. = 282.6	Avg. = \$74.63	Avg. = \$310.77	Avg. = \$320	Avg. = \$293
Paid/Total Registrants	602	528	521	564	479	410	399	375	416
Exp. Revenue	\$ 135,450	\$ 118,800	\$ 119,830	\$ 166,380	\$ 135,365	\$ 30,598	\$ 123,997	\$ 120,000	\$ 121,684
Other Revenue:	2016	2017	2018	2019	2020	2021	2022	2023	2023
	Cambridge	Pittsburgh	Providence	Baltimore	Albany	Virtual	Philadelphia	Pittsburgh	Albany
\$20/Registration fee (175 refunded registrations)				\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -
Tri-fold's				\$ -	\$ 186	\$ -	\$ -	\$ -	\$ -
Programs				\$ -	\$ 201	\$ -	\$ -	\$ -	\$ -
Hotel F&B Rebate				\$ -	\$ -	\$ -	\$ 9,680	\$ 9,340	\$ 11,140
Programs (Salisbury Univ)				\$ 2,088	\$ -	\$ -	\$ -	\$ -	\$ -
Transit Passes				\$ 760	\$ -	\$ -	\$ -	\$ -	\$ -
Misc. Income				\$ 5,045	\$ -	\$ -	\$ -	\$ -	\$ 1,660
Uncashed Checks (2017)				\$ 6,850	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsor - Monroe College				\$ 500	\$ -	\$ 500	2-year Spnsr	\$ 500	\$ 500
Sponsor - NCHC				\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Sponsor - Point Park Univ.				\$ 100	\$ -	\$ 250	2-year Spnsr	\$ -	\$ -
Sponsor - Adelphi				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Sponsor - Bard				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
Sponsor - Thomas Jefferson				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
Sponsor - Towson University				\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsor - Millersville University				\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsor - SOC				\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsor - Monmouth University				\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -
Sponsor - Westfield St. University				\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -
Sponsor - Mercy College				\$ -	\$ -	\$ -	\$ 500	2-year Spnsr	\$ -
Sponsor - Ramapo College				\$ 250	\$ 500	\$ -	\$ -	\$ -	\$ -
Sponsor - St. Francis Univ.				\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -
Sponsor - Fund for Am. Studies				\$ -	\$ 250	\$ -	\$ -	\$ -	\$ -
Sponsor - Nat'l Society for Leader				\$ -	\$ 1,000	\$ 500	2-year Spnsr	\$ -	\$ -
Sponsor - SNHU				\$ -	\$ -	\$ 1,500	2-year Spnsr	\$ -	\$ -
Sponsor - Salisbury Univ.				\$ -	\$ -	\$ 1,500	2-year Spnsr	\$ -	\$ -
Sponsor - Playfair				\$ -	\$ -	\$ 1,500	2-year Spnsr	\$ -	\$ -
Sponsor - Dominican Univ.				\$ -	\$ -	\$ 250	2-year Spnsr	\$ -	\$ -
Sponsor - Morgan State Univ.				\$ -	\$ -	\$ 500	2-year Spnsr	\$ -	\$ -
Sponsor - Univ. of Hartford				\$ -	\$ -	\$ 500	2-year Spnsr	\$ -	\$ 500
Sponsor - PebblePad				\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsor - Catholic University				\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsor - NSCS				\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsor - Alpha Lambda Delta				\$ 100	\$ 250	\$ -	\$ -	\$ -	\$ -
Sponsorship - Total - - >			\$ 2,500	\$ 4,700	\$ 3,000	\$ 7,500	\$ 1,000	\$ 1,500	\$ 4,000
Other/Faculty/Student Registrations			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,470	\$ -
Membership Dues			\$ 8,436	\$ 6,800	\$ 10,040	\$ 9,330	\$ 11,940	\$ 8,200	\$ 14,200
Total Other Revenue			\$ 10,936	\$ 26,244	\$ 16,927	\$ 16,830	\$ 22,620	\$ 19,040	\$ 31,000
Total Conf. Revenue			\$ 119,830	\$ 166,380	\$ 135,365	\$ 30,598	\$ 123,997	\$ 120,000	\$ 121,684
Total Revenue			\$ 130,766	\$ 192,624	\$ 152,292	\$ 47,428	\$ 146,617	\$ 139,040	\$ 152,684
Refunds for 31 Schools					\$ 48,700	\$ -	\$ -	\$ -	\$ -
No Check Received from 12 Schools					\$ 25,739	\$ -	\$ -	\$ -	\$ -
Rollovers held for 2021					\$ 55,644	\$ -	\$ -	\$ -	\$ -
Double Counted Dues subtraction					\$ 2,720	\$ -	\$ -	\$ -	\$ -
Human Error in Excel (MTT)					\$ 2,562	\$ -	\$ -	\$ -	\$ -
Net Revenue					\$ 16,927	\$ 47,428	\$ 146,617	\$ 139,040	\$ 152,684

Northeast Regional Honors Council - Financial Report (April, 2024)									
	2016	2017	2018	2019	2020	2021	2022	2023	2024
EXPENSES:	Cambridge	Pittsburgh	Providence	Baltimore	Albany - CXL'd	Virtual	Philadelphia	Pittsburgh	Albany
** Hotel (Food & Beverage ++)			\$ 66,961	\$ 70,501	\$ -	\$ -	\$ 55,575	\$ 48,225	\$ 49,749
** Hotel (A/V)			\$ 10,105	\$ 6,585	\$ -	\$ -	\$ 10,000	\$ 9,706	\$ 4,500
Interpreters			\$ 5,375	\$ 4,181	\$ -	\$ 4,000	\$ 10,500	\$ 4,278	\$ 8,500
Various Supplies/Printing for Signage								\$ 3,000	\$ 900
Scholarships (PIP)/Minority Scholarships (cash)			\$ 800	\$ 1,250	\$ 1,200	\$ -	\$ -	\$ 750	\$ 1,000
Purchase: A/V Projectors and Cables (Karaoke)			\$ -	\$ 6,482	\$ -	\$ -	\$ -	\$ 1,500	\$ 550
Purchase: Acer Chromebooks and Misc. Cables			\$ -	\$ -	\$ 1,234	\$ -	\$ 2,000	\$ -	\$ -
Website Related (2022 - pays for 3 years)			\$ -	\$ -	\$ 740	\$ 588	\$ 90	\$ 695	\$ -
NRHC Journal - Illuminate			\$ -	\$ -	\$ 1,142	\$ -	\$ 168	\$ 168	\$ 168
Programs			\$ 2,088	\$ 2,956	\$ -	\$ -	\$ -	\$ -	\$ -
Ribbons			\$ -	\$ 147	\$ -	\$ -	\$ -		\$ -
Awards			\$ -	\$ 452	\$ -	\$ 1,656	\$ 1,000	\$ 1,000	\$ 1,000
T-shirts and Lanyards			\$ 2,990	\$ 4,231	\$ 373	\$ -	\$ -	\$ -	\$ -
Yes Events Registration (not incl. folders)			\$ 9,167	\$ 10,869	\$ 9,000	\$ 5,705	\$ 17,000	\$ 9,025	\$ 9,475
Yes Events Folders			\$ -	\$ 350	\$ -	\$ -	\$ -	\$ -	\$ -
Yes Events Credit Card Fees			\$ 3,370	\$ 4,954	\$ 4,007	\$ 650	\$ 4,500	\$ 4,000	\$ 4,000
Misc Meeting Food/Travel Exp (NCHC Fall Meetings)			\$ -	\$ 1,768	\$ 1,509	\$ 155	\$ 1,215	\$ 1,924	\$ 1,805
Misc. Conference Expense (summer planning, etc.)			\$ 1,147	\$ 1,299	\$ 1,145	\$ 391	\$ 1,848	\$ 832	\$ 1,925
NH State Registration / Graphic Artwork			\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 150
DJ and Photo Booth			\$ 963	\$ 830	\$ 200	\$ -	\$ 1,475	\$ 1,000	\$ 1,358
Maryland Transit Passes			\$ -	\$ 1,140	\$ -	\$ -	\$ -	\$ -	\$ -
Keynote Speaker books			\$ -	\$ 746	\$ -	\$ -	\$ -	\$ 100	\$ -
Zoom and (Slack - \$1,131)							\$ 149	\$ 150	\$ 1,181
Gift Card Scam / Illegal Photo copywrite							\$ 800	\$ -	\$ 275
Keynote Speaker Honorarium			\$ 1,000	\$ 1,255	\$ -	\$ 500	\$ -	\$ 500	\$ -
NRHC Taxes - SNHU Acct. Professor/student			\$ -	\$ 212	\$ 300	\$ -	\$ 455	\$ 150	\$ 140
Insurance: Officers and Directors Insurance			\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,552
Insurance: Special Event Insurance for the Hotel			\$ -	\$ 410	\$ -	\$ -	\$ 338	\$ 348	\$ 348
Stipends - Executive Board			\$ 1,019	\$ 35,000	\$ 30,000	\$ 35,000	\$ 30,000	\$ 35,000	\$ 35,000
Stipends - Executive Board - Faculty Representatives			\$ 1,800	\$ 2,000	\$ 2,000	\$ 2,000	\$ 1,500	\$ 2,000	\$ 2,000
Reimbursement - Executive Board - Student Representatives			\$ 1,200	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 970
Stipend - Conf. Asst. / Sponsorship Director			\$ -	\$ 5,000	\$ 5,000	\$ 1,000	\$ -	\$ -	\$ 5,000
Total Expenses:			\$ 107,985	\$ 166,169	\$ 61,350	\$ 53,145	\$ 140,113	\$ 125,851	\$ 131,546

BALTIMORE FOOD (2019)		svc ch 23.5%		tax 6%	Total
Lunch Cost Per Person	\$ 38	\$ 8.93	\$ 2.28	\$ 49.21	
Dinner Cost Per Person	\$ 48	\$ 11.28	\$ 2.88	\$ 62.16	
Lunch/Dinner Cost/per person - - - >				\$ 111.37	

PHILADELPHIA FOOD (2022)		svc ch 22%		tax	Total
Lunch Cost Per Person	\$ 33	\$ 7.26		\$ 40.26	
Dinner Cost Per Person	\$ 45	\$ 9.90		\$ 54.90	
Lunch/Dinner Cost/per person - - - >				\$ 95.16	

Pittsburgh FOOD (2023)		svc ch 24%		tax	Total
Lunch Cost Per Person	\$ 33	\$ 7.92		\$ 40.92	
Dinner Cost Per Person	\$ 37	\$ 8.88		\$ 45.88	
Lunch/Dinner Cost/per person - - - >				\$ 86.80	

Albany FOOD (2024)		svc ch 23%		tax	Total
Lunch Cost Per Person	\$ 28	\$ 6.44		\$ 34.44	
Dinner Cost Per Person	\$ 44	\$ 10.12		\$ 54.12	
Lunch/Dinner Cost/per person - - - >				\$ 88.56	

Harrisburg FOOD (2025)		svc ch 22%		tax	Total
Lunch Cost Per Person	\$ 29	\$ 6.38		\$ 35.38	
Dinner Cost Per Person	\$ 34	\$ 7.48		\$ 41.48	
Lunch/Dinner Cost/per person - - - >				\$ 76.86	

Executive Secretary's Report

Submitted by Kat MacDonald

The NRHC Executive Secretary maintains watch over the NRHC Gmail Account (northeastregionalhonorscouncil@gmail.com). Kat MacDonald, Monroe College, has served in this post during the 2023-24 year.

The Executive Secretary compiles items for all “NRHC News” announcements, maintains the email distribution list, and responds to nearly all emails that are sent to this inbox. During the conference season, the Secretary compiles a “conference email list” to generate “NRHC Conference” announcements and communications.

We ask that all NRHC members, conference registrants, and conference presenters read all emails carefully. There was a high number of cancellations this year, and tracking and logging all of those cancellations can be a challenge. Additionally, a large amount of last-minute conference schedule requests came to the NRHC within 10 days of the conference—many of the presentations were in the same slot in the conference program in March 2024 as they were in the first draft that was sent out in January 2024. As the Executive Secretary maintains the conference program, it is especially important that stakeholders in the program proofread each draft to avoid a large influx of last-minute changes.

As a reminder, all requests should be emailed to northeastregionalhonorscouncil@gmail.com and not to individual board members. In order for us to respond correctly, all emails should go to that address.

In addition to maintaining all NRHC communications, the Executive Secretary takes minutes at all board meetings, typically held bi-monthly throughout the calendar year. She also takes minutes at the semi-annual Business Meetings and compiles the Business Meeting materials for the membership.

Further, for this conference year, the Executive Secretary completed the following in preparation of the conference:

- Designed, generated, and updated the Conference Program (including Conference at a Glance)
- Designed and generated Student Presenter Certificates and Art Show Presenter Certificates, and all other certificates.
- Compiled and organized the judging for all NRHC Awards this year, including Minority Scholarship, Student of the Year,
- Served as Editor-in-Chief of *Illuminate*, the Undergraduate Journal of NRHC

Web Coordinator Report

Submitted by Tanya Radford

One important aspect of the Web Coordinator position is to work with our vendor YesEvents on the annual conference's CFP site and conference registration. In 2024, we again opted not to use an electronic conference schedule and bill institutions for their membership to minimize costs.

The following conference report provides information about proposal submissions (as aggregate and then broken into categories), conference registrants, attendee type and special dietary requests.

Special thanks to Nichole Ballard of YesEvents for support and speedy responses to queries!

Registrant Attendee Type

	2024	2023
First year	10%	9%
Sophomore	18%	16%
Junior	18%	13%
Senior	33%	36%
Faculty	15%	15%
Administrator	6%	7%
Other	>1%	4%

Conference Report

Conference Proposals

	2024	2023
Proposals completed:	306	272
Proposals withdrawn:	7	4
Proposals accepted:	299	272
	^9%	v8%

Registrations

	2024	2023
Conference Registrants:	405	380
Scholarships awarded:	20	15
# institutions registered	58	58

Submissions by Presentation Type

	2024	2023
Academic Panel:	40%	47%
Poster:	34%	33%
Roundtable:	22%	12%
Art Gallery:	1%	4%
Perf. Arts/Film Showcase:	1%	3%
Idea Exchange:	1%	1%

Submissions by Strand

	2024	2023
Social Sciences:	21%	24%
Mathematics, Sciences, & Health:	25%	22%
History, Politics & Culture :	10%	17%
Language, Literature & Philosophy:	6%	9%
Business, Economics & Technology:	13%	10%
Education:	9%	7%
Media & the Arts:	7%	4%
*Other	9%	7%

*Idea Exchange, Honors Ed & Practices, Art Gallery, Performing Arts Showcase

Dietary Requests

	2024	2023
No restrictions	82%	81%
Vegetarian	5%	7%
Vegan	2%	1%
Kosher	>1%	1%
Gluten Free	2%	2%
Other	9%	8%
Iftar	6%	5%

Albany 2024 Conference Report

Submitted by Zachary Aidala

The 2024 annual NRHC conference was hosted in Albany, NY from April 4 - April 7 at the Albany Hilton. This year's theme was The Intersection of Thought and Technology. The signature event for the first night of the conference was a panel discussion made up of experts from local host institutions of higher education to discuss issues in technology in various disciplines. Following the panel discussion, Honors faculty and staff were invited to participate in a Big Picture discussion run by NRHC Faculty Representatives, while students attended an UNO tournament and game night.

Day two (Friday, April 5) of the conference was kicked off with a CAT Introduction by Albany Mayor Kathy Sheehan, who highlighted many of the destinations along the various CAT strands that students would visit throughout the day. The Friday night Banquet Keynote was given by local Author Dr. Gretchen Sorin, who discussed historical and equity issues in access to technology. Following the Banquet, students attended a Karaoke Night.

Day three (Saturday, April 6) hosted the majority of student presentations in the form of posters, roundtable discussions, and panel talks. NRHC President Dr. Marcella McCoy-Deh gave the address at the Presidential Luncheon. Professional development for Honors professionals included an Idea Exchange and Consultant's Corner. Students attended the Student Caucus and attended the signature student event, an evening gala themed Masquerade of Minds.

The Conference concluded on April 7. The NRHC Business Meeting was held that morning, followed by the conference's second poster session and the NRHC Awards Ceremony. The Conference closed formally with the Passing of the Torch from incoming President Zachary Aidala to incoming President-Elect Jessica McCort.

Albany By the Numbers

- 306 Proposals Received
- 299 Proposals Accepted
- 37 students cancelled presentations (as of 4.1.24) – 12.3% of total accepted proposals were cancelled (up almost 2% since 2023)
- 405 registrations (as of 4.1.24)

Faculty Representatives Report

Submitted by Amy McMillan and Gwen Kay

1) Minority Scholarship Review

Reviewed 35 Scholarship applicants and recommended funding for 20. All applicants were very strong. We prioritized one from each school and will encourage directors to include support letters for applicants.

2) NRHC Conference

Reviewed Proposals for meeting program

Planned the Big Picture Discussion and Consultants' Corner for the 2024 annual conference.

Big Picture – AI meets classrooms.

Consultant's Corner: Beginning in Honors, Student Engagement, Supporting First-Year Students

3) Upcoming

Assist in reviewing for *Illuminate*

Student Representative Report

Submitted by Olivia Gage and Hans Mach

Dear Honors Deans, Directors and Students:

We hope you enjoyed this year's NRHC conference here in New York's capital city of Albany. As the conference is almost over, we would like to use this moment to reflect on all the events we have planned and the useful skills we developed as NRHC Student Representatives. We started out as three Student Representatives with Areeba Mehmood, Anne Guernie Néïssa Marceus, and Hans Mach. Areeba and Anne attended the summer planning meeting in Albany in Summer 2023, touring the hotel together with the board and deciding which rooms to use for our student events. We began by brainstorming ideas about the events and discussing possible plans for the conference. Unfortunately, Areeba and Anne, had to leave the position during the Fall semester of 2023, and we recruited Olivia Gage to join the remaining Student Representative.

Throughout the months leading to the conference, we continued to have fun planning the different student events and divided our tasks according to our strengths. We created several shared documents, which helped us to keep everything organized and made it easy for us to further adjust any plans and make changes. For our events: We wanted to keep the Game Night as simple and fun as possible to ensure that students could focus on making connections with each other and encouraged students to bring their favorite games to share. For our Karaoke Night we invested in a karaoke machine that can be used for future NRHC conferences, hoping to make the open mic night event for the new Student Reps a little easier. The Student Gala was the most elaborate event, which required the most planning as we had to hire a DJ and a Photo Booth. After several weeks of discussing the theme, we named the event "Masquerade of Minds" and started to compile a list of decorations for the event to be approved by the executive board. For the student Art Gallery, we recruited more artists until March 2024 and hosted the Art Gallery Preparation session and two student information sessions. We handled our social media accounts on Instagram (@nrhchonors) and Facebook (@NRHCHonors) creating posts to share information with students about the different events, speakers, and possible activities in Albany.

As Student Reps we were in constant exchange with the NRHC executive board attending bi-weekly board meetings to update everyone on our plans and ideas. Beside those meetings, we were closely working together with the NRHC Vice President, Dr. Jessica McCort, who supported us throughout the process and helped us to execute our events. We also recruited students to help us as part of the Student Activities Committee (SAC).

If this process seems intriguing to you and you are looking for a way to develop your leadership and organizational skills, please consider to apply for the NRHC Student Representative position for 2025. You will definitely be challenged, grow in this position and you will be working with a highly motivated and talented team of experts, who we will definitely miss working with! Please email us at nrhcstudentreps@gmail.com with any questions you might have and we would be more than willing to answer.

Thank you,

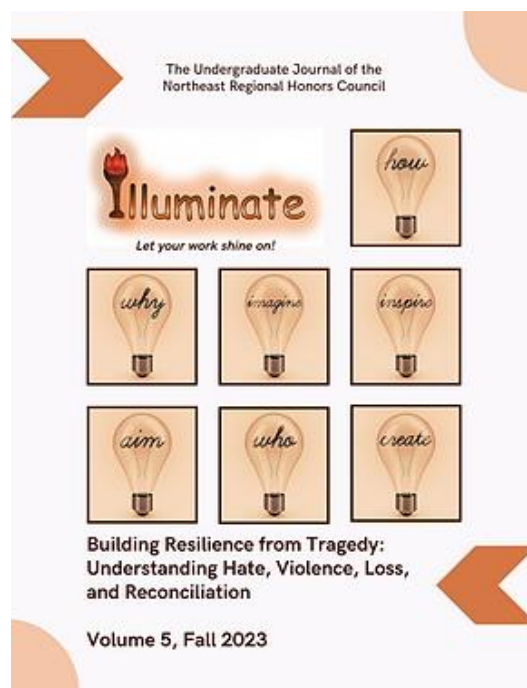
Olivia Gage and Hans Mach

The 2023 Edition of *Illuminate* is online!

www.illuminatenrhc.com

Thank you to the 2023 *Illuminate* Editorial Board:

- Zachary Aidala, Bloomfield College
- Autumn Barszczkowski, Point Park University
- Matt Baran, Buffalo State University
- Chris Brittain, Ocean County College
- AnnMarie DelliPizzi, Dominican University New York
- Kyle Dineen, Frederick Community College
- Helen Fallon, Point Park University
- Irina Ellison, Mercy University
- Morgan Harrington, Buffalo State University
- Gwen Kay, SUNY Oswego
- Kathryn M. MacDonald, Monroe College
- Hans Mach, Community College of Allegheny County
- Jessica McCort, Point Park University
- Marcella McCoy-Deh, Thomas Jefferson University
- Amy McMillan, Buffalo State University
- Alyssa Politi, Mercy University
- Tanya Radford, Dominican University New York
- Michael Tasto, Southern New Hampshire University



Submissions are now open for the 2024 edition. Please read the submission guidelines carefully.

All undergraduate honors students and recent alumni of member institutions are invited to submit their research or creative projects to be considered for publication in the third volume of *Illuminate*. Each submission should be original and not be published in any other regional or national honors publication.

All submissions are double-blind, peer-reviewed. A student is limited to no more than two submissions for each edition of the journal.

Each submission should include a completed application, [which can be found here](#). While identifying information should be included on the application, **please remove any identifying information from the actual submission, including name, co-authors, e-mail, faculty mentor and institution**. Do not include any identifying information in the file names. All text submissions should be in the form of an editable document, like Microsoft Word. PDF files are not acceptable.

Students are encouraged to submit works that are connected to the 2023 NRHC Conference Theme—*Building Resilience from Tragedy—Understanding Hate, Violence, Loss, and Reconciliation*. Students may read more about the theme by clicking [here](#).

GUIDELINES

Academic Work Guidelines

The academic disciplines that are accepted include:

- Business, Economics, and Technology
- Education
- History, Politics, and Culture
- Language, Literature, and Philosophy
- Natural Sciences, Psychology, and Allied Health
- Media Studies and the Arts
- Social Sciences (Sociology, Anthropology, Archaeology, Geography, and Jurisprudence)
- Honors Education and Practices

For further description on each of these "strands" as they relate to the 2022 NRHC Conference, please click [here](#).

Research papers are limited to **a maximum of 5000 words, not including references**. Each paper should include a synopsis or abstract, limited to a maximum of 250 words. References should be formatted in either APA or MLA style, depending on the standard for the discipline. Submissions should be double spaced with a size 12 Times New Roman font.

Submissions must include a clear statement of purpose and will be evaluated based on content, analysis, organization, grammar, spelling and formatting.

All digital images should be submitted as jpeg files with a high resolution of at least 300 dpi. Images can be in black and white or color. For images that have been altered in Photoshop or any other program, both the original and altered image should be submitted. Images embedded in documents are not acceptable.

Please note that while for an NRHC conference, students create poster files via PowerPoint/other software or create a slideshow presentation, these files **are not eligible for submission to the journal**. Only research papers, reports, theses, etc. are eligible as academic entries to the journal.

Creative Work Guidelines

The following types of creative projects can be accepted:

- Photography
- Poetry
- Short Fiction

- Creative Nonfiction/Essay
- Fine Art
- Illustrations

Creative works should include a title and an artist's statement, limited to no more than 250 words.

All digital images should be submitted as jpeg files with a high resolution of at least 300 dpi. Images can be in black and white or color. For images that have been altered in Photoshop or any other program, both the original and altered image should be submitted. Images embedded in documents are not acceptable.

Any style of poetry can be submitted.

Short fiction is limited to **a maximum of 5000 words**, double spaced, size 12 Times New Roman font.

Essays are limited to **a maximum of 1500 words**, double spaced, size 12 Times New Roman font.

SEND US YOUR SUBMISSIONS

Please click [here](#) to submit your work for consideration to *Illuminate's* 2024 edition.

The deadline for submissions to the 2023 edition is Sunday, May 19 at 11:59 p.m. EST.

Spring 2024 NRHC Board Elections

Join the NRHC Board! Nominations and Elections!

Please do consider running for a position, and/or encourage your students to run. This work is extremely meaningful insofar as it directly benefits honors students in the region by providing them with professional, academic and experiential opportunities. Further, for those of you needing external service for tenure and promotion purposes, please consider that Executive Board service is a gratifying and meaningful way to boost your CV.

If you are (or if your student is) interested in running for one of the following Executive Board positions, please send me the required candidacy information, which includes a candidate's statement and a headshot by Close of Business on Monday, May 22.

Student candidates must secure a letter from their directors affirming program/institutional commitment to support travel expenses to attend the three meetings of the executive board (July site planning meeting, fall business meeting during the NCHC conference, and the Albany conference). This letter must be included with the candidate's statement and headshot. Please note that NRHC will provide up to \$1000 in travel reimbursements to each student representative.

Elected candidates are strongly encouraged to attend the summer planning meeting (date TBD), Elected candidates are also expected to attend the upcoming NCHC conference and attendance at the NRHC conference is required. Each executive member receives a stipend.

Note: If you wish to nominate someone else, please secure that person's agreement to run before submitting his/her name to me at this email address.

The following positions are up this election period:

Vice President (1 open position): Elected for a one-year term and shall be a member of the faculty or administration of any member institution in the Region. The Vice President shall succeed automatically to the office of President-Elect upon the election and installation of the new Vice President. The Vice President shall succeed to the office of President-Elect should that office become vacant. The president-elect co-chairs the organizing of the annual regional conference; the service of vice-president, president-elect, president, and immediate past president is a four-

year commitment to the region. *(Note – this position will become a three year term if the Constitutional Proposal is accepted)*

Faculty Board Representative (1 open position): Elected to a two-year term by a vote of the membership of the Region. Faculty Board Representatives may serve no more than one consecutive term.

Student Board Representatives (2 open positions; 3 positions open if Constitutional Proposal is Accepted): Elected to a one-year term by a vote of the membership of the Region. Student Board Representatives may be elected to additional one-year term. The two student representatives plan three key student socials (Thursday, Friday and Saturday evenings) of the conference, advertise to students, advise students on what to expect, maintain the region’s Facebook page with text and photos, and may coordinate with local student volunteers to help with City-as-Text, the registration table, and other tasks as needed.

Treasurer (1 open position): Elected to a 3-year term, the Executive Treasurer, together with the Executive Secretary, the Executive Treasurer shall maintain and publish a current membership list including names and addresses of institutional representatives, and shall serve as liaison with the National Collegiate Honors Council. The Executive Treasurer shall collect and manage all Regional funds, and may sign contractual obligations on behalf of the Region or may designate another officer or standing committee chair to do so. The Executive Treasurer may approve fiscal and contractual obligations of less than \$501. Fiscal and contractual obligations greater than \$500 but less than \$1001 require approval of the Executive Treasurer and the President or the President’s designee. Fiscal and contractual obligations of over \$1000 require the approval of the Executive Board.

Publications Officer (1 open position pending approval of the proposed Constitutional Amendment): The Publications Officer shall be elected for a term of three years and shall be a member of the region. The Publications Officer shall maintain any and all publications on behalf of the Region, including, but not limited to, the conference program and the undergraduate research journal Illuminate. The position shall include the following duties: Oversee the publication process, including soliciting submissions, editors, and /or reviewers as necessary; Organize and maintain publication formatting and structure; Create the annual conference program; Maintain archives of publications.

You can find the NRHC Constitution and By-Laws here: <https://www.nrhchonors.com/constitution>

[You can click here to nominate yourself or another individual.](#)

NRHC Member Involvement

[Please click here to volunteer for a committee. NRHC is committed to reigniting our committee work this academic year, and we need your help!](#)

The Membership Committee

The Membership Committee shall assist the Executive Secretary and Executive Treasurer in identifying and recruiting members and in designing activities to promote active membership in the Region. The Chair and the members of the Membership Committee shall be appointed by the President with the concurrence of the Executive Board.

The Nominating Committee

The Nominating Committee shall be chaired by the Immediate Past-President. The Executive Secretary and Executive Treasurer shall be ex-officio members of the Committee. The President, with the concurrence of the Executive Board, shall appoint other members of the Committee. These people shall be members of the Region and shall be appointed for a one-year term. The Nominating Committee shall present a roster of candidates at a Business Meeting with at least one candidate for each office. The Nominating Committee shall invite nominations of other candidates who must be present at the meeting or who have given their written consent for their nomination. Written consent must be presented to the Chair of the Nominating Committee at or prior to the Business Meeting at which the nomination is made. Nominated individuals will stand for election using voting procedures outlined in Article VI.

The Site Selection Committee

The Site Selection Committee. The Chair of the Site Selection Committee and up to three committee members shall be appointed by the President with the concurrence of the Executive Board. The Site Selection Committee shall identify sites for future Conferences, identify potential site hosts, and shall work with the Executive Committee. The President-Elect is an ex officio member of the Site Selection Committee.

The Conference Planning Committee

Conference Planning Committee. The Co-Chairs of the Conference Planning Committee are the President-Elect and the President. The Executive Board and the chair of the Ad Hoc Local Arrangements Committee are members of the Conference Planning Committee. The Conference Planning Committee shall organize the Annual Conference and make recommendations for assessments of charges, expenditures of funds, and other budgetary matters associated with the Conference. The President-Elect and President may, with the concurrence of the Conference Planning Committee, appoint ad hoc subcommittees and their chairs to address particular issues or topics of concern. Conference budgets shall be submitted to the Board in a timely manner.

Diversity and Inclusion Committee

The Diversity and Inclusion Committee shall be co-chaired by the President and the Vice President. This committee will develop a plan of action to increase diversity in NRHC, contribute to NRHC materials dealing with issues of diversity, and work to fulfill the intention of this statement. Any honors administrator, faculty member, staff member or student of an NRHC member institution can volunteer.

***Illuminate* Editorial Board**

The *Illuminate* Editorial Board works throughout the year to review student academic and creative submissions and to provide valuable feedback. If you would like to serve as a member of the Editorial Board, please contact Kat MacDonald at illuminatenrhc@gmail.com or Kathryn MacDonald, Editor in Chief (kmacdonald@monroecollege.edu)

Peer Mentorship Program

We are pleased to announce the launch of the NRHC Peer Mentorship Program (PMP), an initiative designed with you in mind. The goals of the PMP are to strengthen the bonds of community between honors professionals at our member institutions and to provide an organizational mechanism for sharing ideas and experience that could enhance both professional development and student success. Queries can also be directed here to northeastregionalhonorscouncil@gmail.com, and your inquiry will be passed along.

Proposals to Amend the NRHC Constitution

Proposal #1: Restructuring the 4-year Vice President to Immediate Past President Cycle

The role of Immediate Past-President has primarily functioned as an honorific role with amorphous responsibilities determined by the needs of the board in relation to the interests, skills, and talents of the person in that role. Release of this position will allow NRHC to re-allocate resources to urgent priorities, chiefly the need to create a Publications Officer position to organize and oversee NRHC publications.

The NRHC Executive Board therefore proposes a new structure that eliminates the position of Immediate Past President, reducing the leadership sequence to a 3-year cycle of Vice President, President-Elect, and President effective June 1, 2024.

Proposal #2: Addition of a sub-committee to oversee NRHC publications, including *Illuminate*, to the Constitution's By-Laws

The NRHC Executive Board proposes the addition of a subcommittee to oversee and assist in the publication of *Illuminate*. The preparation and publication of the NRHC e-Journal, *Illuminate*, has continued to attract strong submissions from NRHC students and is a valuable asset to the honors students and programs served by NRHC. While it began as an auxiliary effort by two board members, it has since become a significant addition to the already extensive responsibilities of our Executive Secretary. The proposed subcommittee would take over the planning and production of *Illuminate*, and also consider expanding to two issues per year.

Proposal #3: Option to Elect up to Three Student Representatives

The current Constitution allows for two Student Representatives to serve on the NRHC Board. In the past three years, the board has permitted three students to serve in this role when we had additional motivated candidates. Our experience demonstrates that a third student representative supports the success of the Student Representative efforts, improves morale, and provides adequate representation in the event that a representative needs to relinquish their responsibilities to focus on academic priorities. The NRHC Executive Board therefore proposes the addition of a third Student Representative as an official elected/ appointed Board role.

Proposal #4: Eliminating Term Limits for Executive Secretary and Executive Treasurer

The NRHC Executive Board proposes the elimination of term limits for Executive Secretary and Executive Treasurer. While the Vice-President, President-Elect, and President positions are designed to support a cycle of evolving and increasing responsibility for planning the annual conference, the roles of Executive Secretary and Executive Treasurer benefit from continuity and institutional memory that work to maintain and advance business operations for the Board. The NRHC board proposes to eliminate term limits to permit those serving to continue to do so to the benefit and stability of NRHC operations.

Proposal #5: Addition of Publications Officer to Executive Board positions

The NRHC Executive Board proposes the addition of a Publications Officer to the Executive Board positions. This position would have the responsibility of chairing the *Illuminate* sub-committee. Adding a Publications Officer will allow dedicated oversight of publishing the journal, and possibly increasing publication to twice a year. The Publications Officer would be paid a stipend equivalent to that of the existing professional (non-student) board positions. Funding for this new 3-year renewable term position would be provided through the elimination of the Immediate Past President role.

Proposed Changes to Constitution and By-Laws

*Please note that in the following section, excerpts from the Constitution and By-Laws are provided. The **boldface text** indicates policy language that would be changed by the above proposals. **Yellow highlighting** indicates that the changes will focus only on the brief highlighted phrases. In the following section, the proposed changes to the language of the Constitution and By-Laws are **highlighted in teal**.*

CONSTITUTIONAL LANGUAGE CHANGES

ARTICLE IV. Officers and Their Duties

Section 1: Titles and Eligibility

A. **The officers shall be a President, a President-Elect, a Vice President, an Immediate Past President, a Web Coordinator, an Executive Treasurer, an Executive Secretary, a Publications Officer, two Faculty Representatives, and two Student Representatives.** The President, the President-Elect, and the Vice President may not be elected to a second consecutive term of office.

Section 2: President

A. **The President shall be the immediate past President-Elect and shall hold office for one year until a successor is installed.** The President shall preside at meetings of the Region, appoint committees, propose policies and projects which fulfill the obligations and purposes of the Region, and preside over the Executive Board. Duties may include but are not limited to the following:...

Section 5: Immediate Past President

A. The Immediate Past President shall be the past President and shall hold office for one year or until a successor is installed. The Immediate Past President shall serve on committees, assist with the planning of the annual NRHC conference, and oversee special projects as determined by the Board. Duties may include but are not limited to the following:

- 1. Serve as a member of the Executive Board**
- 2. Perform other duties as required in executing the business of the Region, its Constitution, and By-Laws**
- 3. Attend meetings of the Region**

B. In the event the Immediate Past President becomes unable to fulfill the duties of the office of Immediate Past President, the President shall appoint to the office of Immediate Past President one of the faculty/staff members-at-large sitting on the Executive Committee, who will serve as the Immediate Past President pro-tem for the remainder of the term.

Section 7: Executive Treasurer

A. The Executive Treasurer shall be elected for a term of three years and shall be a member of the Region. The Executive Treasurer may be re-elected to a second three-year term.

Section 8: Executive Secretary

A. The Executive Secretary shall be elected for a term of three years and shall be a member of the Region. The Executive Secretary may be re-elected to a second three-year term.

ARTICLE V. Executive Board

A. The Executive Board shall consist of the President, Immediate Past President, President-Elect, Vice President, Executive Secretary, Executive Treasurer, Web Coordinator, two Faculty Board Representatives, and up to two Student Board Representatives.

BY-LAWS LANGUAGE CHANGES

ARTICLE IV. Committees

Section 3: The Nominating Committee

The Nominating Committee shall be chaired by the **Immediate Past-President**. The Executive Secretary and Executive Treasurer shall be ex-officio members of the Committee. The President, with the concurrence of the Executive Board, shall appoint other members of the Committee. These people shall be members of the Region and shall be appointed for a one-year term. The Nominating Committee shall present a roster of candidates at a Business Meeting with at least one candidate for each office. The Nominating Committee shall invite nominations of other candidates who must be present at the meeting or who have given their written consent for their nomination. Written consent must be presented to the Chair of the Nominating Committee at or prior to the Business Meeting at which the nomination is made. Nominated individuals will stand for election using voting procedures outlined in Article VI.

SUGGESTED AMENDED LANGUAGE:

ARTICLE IV. Officers and Their Duties

Section 1: Titles and Eligibility

A. The officers shall be **a President, a President-Elect, a Vice President, a Web Coordinator, an Executive Treasurer, an Executive Secretary, a Publications Officer, two Faculty Representatives, and three Student Representatives**. The President, the President-Elect, and the Vice President, may not be elected to a second consecutive term of office.

Section 2: President

A. **The President shall preside at meetings of the Region, appoint committees, propose policies and projects which fulfill the obligations and purposes of the Region, and preside over the Executive Board.** Duties may include but are not limited to the following:...

Section 5: Immediate Past President

~~A. The Immediate Past President shall be the past President and shall hold office for one year or until a successor is installed. The Immediate Past President shall serve on committees, assist with the planning of the annual NRHC conference, and oversee special projects as determined by the Board. Duties may include but are not limited to the following:~~

- ~~1. Serve as a member of the Executive Board~~
- ~~2. Perform other duties as required in executing the business of the Region, its Constitution, and By-Laws~~
- ~~3. Attend meetings of the Region~~

~~B. In the event the Immediate Past President becomes unable to fulfill the duties of the office of Immediate Past President, the President shall appoint to the office of Immediate Past President one of the faculty/staff members at large sitting on the Executive Committee, who will serve as the Immediate Past President pro-tem for the remainder of the term.~~

Section 5: Publications Officer

A. The Publications Officer shall be elected for a term of three years and shall be a member of the region.

B. The Publications Officer shall maintain any and all publications on behalf of the Region, including, but not limited to, the conference program and the undergraduate research journal *Illuminate*. The position shall include the following duties:

1. Oversee the publication process, including soliciting submissions, editors, and /or reviewers as necessary.
2. Organize and maintain publication formatting and structure.
3. Create the annual conference program.
4. Maintain archives of publications.

Section 7: Executive Treasurer

A. The Executive Treasurer shall be elected for a term of three years and shall be a member of the Region. ~~The Executive Treasurer may be re-elected to a second three-year term.~~

Section 8: Executive Secretary

A. The Executive Secretary shall be elected for a term of three years and shall be a member of the Region. ~~The Executive Secretary may be re-elected to a second three-year term.~~

ARTICLE V. Executive Board

A. The Executive Board shall consist of the President, President-Elect, Vice President, Executive Secretary, Publications Officer, Executive Treasurer, Web Coordinator, two Faculty Board Representatives, and up to three Student Board Representatives.

BY-LAWS SUGGESTED LANGUAGE:

ARTICLE IV. Committees

Section 3: The Nominating Committee

The Nominating Committee shall be chaired by the **President**. The Executive Secretary and Executive Treasurer shall be ex-officio members of the Committee. The President, with the concurrence of the Executive Board, shall appoint other members of the Committee. These people shall be members of the Region and shall be appointed for a one-year term. The Nominating Committee shall present a roster of candidates at a Business Meeting with at least one candidate for each office. The Nominating Committee shall invite nominations of other candidates who must be present at the meeting or who have given their written consent for their nomination. Written consent must be presented to the Chair of the Nominating Committee at or prior to the Business Meeting at which the nomination is made. Nominated individuals will stand for election using voting procedures outlined in Article VI.

Section 7: Publications Committee

The Publications Committee shall be chaired by the Publications Officer. This committee will assist the Publications Officer in preparing the Region's journal(s) for publication. Members of the committee will serve as reviewers and/or editors of manuscript submissions as well as provide regular feedback on the publication process.

Please note: Two meetings were held prior to the NRHC Business Meeting in Albany, New York. There was 0 attendance at both meeting. Pending no requests for changes to these proposals in Albany, this vote will take place in May of 2024 via electronic ballot rather than at the 2024 Conference in Albany. This will allow as many members as possible to vote because most institutions pay their dues with conference registration.